



Rural Municipality of
GRAHAMDALE

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Rural Municipality of Grahamdale

Meeting Agenda

October 24, 2024 - Regular Council Meeting - 09:00 AM

1. ADOPTION OF MINUTES
2. AGENDA
3. FINANCES
 - 3.1 General Accounts
4. COMMITTEE REPORTS
 - 4.1 9:30 a.m. - Danny Granberg - Public Works Manager
 - 4.2 Moosehorn Fire Department Report Oct 23, 2024
 - 4.3 Councillor Nickel
 - 4.4 Councillor Gould
 - 4.5 Reeve Howse
5. CORRESPONDENCE
6. BY-LAWS
 - 6.1 By-Law 1086-2024 Travel Trailer and RV Permits - Third Reading
 - 6.2 By-Law 1088-2024 - Municipal By-Law Enforcement Act
 - 6.2.1 By-Law 1088-2024 - First Reading
 - 6.2.2 By-Law 1088-2024 - Second Reading
7. UNFINISHED BUSINESS
 - 7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel
 - 7.1.1 RM and MTI Minister Meeting - November 12, 2024
 - 7.2 Boundary Line Drain Committee
 - 7.3 Faulkner WDG- Request for Proposals
 - 7.4 West Interlake Regional Investment Co-op
 - 7.5 Steep Rock Development
 - 7.6 Karpaty Drain Request for Proposals
 - 7.7 Pinemuta Pump Station - fee
 - 7.8 2024 Tax Sale - November 7, 2024
8. NEW BUSINESS
 - 8.1 AMM Convention
 - 8.1.1 Minister Meeting Requests
 - 8.1.2 November 28, 2024 Council Meeting
 - 8.2 MMAA Workshop - Finance & Administration
 - 8.3 MB Crime Stoppers - Donation Request
 - 8.4 RM - Request to Install Signage
 - 8.5 R. Filion - 21 Kyler Beach Road
 - 8.6 2024 RM Christmas
 - 8.6.1 RM Holiday Closure
 - 8.6.2 RM Christmas Dinner
 - 8.7 Remembrance Day Ceremony
 - 8.8 Municipal Council - Statement of Assets and Interests
 - 8.9 Manitoba GRO Fund Applications
 - 8.9.1 Faulkner WDG Renewal
 - 8.9.2 Steep Rock Sub 1 & 2 Drainage Project
 - 8.10 Nor Col Ez Dock - Floating Dock Quote
 - 8.11 Municipal Waste Disposal Sites - Access Approvals

8.12	T. Bennet - Waste Rock Fill
8.13	T. Olson - Notice of Retirement
8.14	Little Birch Lake Rd. - Gravel
8.15	MTI - Moosehorn Snow Clearing Site
8.16	2025 Gravel Contract
8.17	RM Public Works
8.18	Log Cabin Riders - Permission
8.19	Gypsumville Fire Department
8.20	RM New Road Construction Policy
9.	IN CAMERA
9.1	In Camera - Preliminary Matter
9.2	Out of Camera
10.	DELEGATIONS AND PUBLIC HEARINGS
10.1	11:30 a.m. F. Welgemoed - via Zoom
10.2	1:00 p.m. S. Bomak Assessment Services - Board of Revision Training
11.	ADJOURNMENT



Rural Municipality of Grahamdale
Meeting Minutes
Regular Council Meeting October 24, 2024 - 09:00 AM

The 20th Regular meeting of the Council of the Rural Municipality of Grahamdale was held at the Municipal Office in Moosehorn, Manitoba on October 24, 2024.

Present:

- Reeve Craig Howse
- Councillor Charlotte Lindell
- Councillor Kevin Nickel
- Councillor Glen Metner
- Councillor Greg Jabusch
- Councillor Jason Bittner – via Zoom
- Councillor Dollard Gould
- CAO Shelly Schwitek

Reeve Howse called the meeting to order at 9:13 a.m.
Council broke for lunch from 12:00 p.m. to 1:00 p.m.

- | | | | |
|----------|------------|---|---|
| 2024-443 | 1 | Adoption of Minutes
Councillor Metner
Councillor Gould | <p>BE IT RESOLVED THAT Council approve the following meeting minutes as circulated:</p> <p>1. October 10, 2024 Regular Meeting Minutes.</p> <p style="text-align: right;">CARRIED</p> |
| 2024-444 | 2 | Agenda
Councillor Gould
Councillor Lindell | <p>BE IT RESOLVED THAT Council adopt the agenda as circulated with additions.</p> <p style="text-align: right;">CARRIED</p> |
| 2024-445 | 3 | Finances | |
| 2024-445 | 3.1 | General Accounts
Councillor Nickel
Councillor Jabusch | <p>WHEREAS the List of Accounts (attached to the minutes hereto) for the period ending October 23, 2024 have been examined by Council and found to be in order;</p> <p>THEREFORE BE IT RESOLVED THAT Payroll Deposit in the amount of \$ 14,441.83 and Accounts Payable Cheques numbered 11131 to 11143 in the amount of \$ 137,866.80 be approved for payment.</p> <p style="text-align: right;">CARRIED</p> |
| 2024-446 | 4 | Committee Reports
Councillor Gould
Councillor Lindell | <p>BE IT RESOLVED THAT Council adopts the reports of the Committees as presented.</p> <p style="text-align: right;">CARRIED</p> |

4.1 9:30 a.m. - Danny Granberg - Public Works Manager

Public Works Manager Granberg updated Council on public works related matters.

4.2 Moosehorn Fire Department Report Oct 23, 2024

- Regular meeting was held on Oct 14, 2024;
- Deputy Chief Price attended a Mutual Aid District meeting in Riverton on Oct 17/24;
- Working Minds for First Responders courses that were slated for Oct 19 & 20 in Arborg have had the dates changed:
 - Firefighter session – cancelled
 - Leadership session - Nov 3, 2024 in Riverton - 1 member will be attending
- Fire Dept training reports are being prepared for the Mutual Aid/Training District Financial Incentive Invoices; these will be given to our Mutual Aid District Training Coordinator when completed.

4.3 Councillor Nickel

Boundary Line Drain

- The subcommittee met with provincial representatives to discuss the next steps in requesting an amendment to the existing water rights license.

4.4 Councillor Gould

Gypsumville Fire Department

- 2 calls for service on Fairford First Nation - both were trailer fires. Fire Fighters are moving their monthly training/meeting day to Sundays.

St. Martin's Christmas Craft Sale is being held on November 30th at the St. Martin Hall.

4.5 Reeve Howse

- WIWD AGM is scheduled for November 21st 2024 in Lundar.

5 Correspondence

1. AMM News Bulletin dated October 11, 2024;
2. AMM Member Advisory – Proposed AMM By-Law Change;
3. AMM Interlake Director's Update for October 2024;
4. Parkland Regional Library Minutes dated September 23, 2024;
5. Letter from the Minister of Environment and Climate Change dated October 17, 2024;
6. Municipal and Northern Relations "Proposal to Subdivide" dated October 23, 2024;
7. Subdivision Application 8456;
8. MTI Emergency Management Organization letter dated October 23, 2024;
9. CFWI September 2024 Minutes;
10. Manitoba Minerals, Petroleum and Geosciences letter dated October 22, 2024 re: Quarry Lease app;
11. Quarry Lease 389 Map.

6 By-Laws

2024-447 **6.1 By-Law 1086-2024 Travel Trailer and RV Permits - Third Reading**
 Councillor Metner
 Councillor Jabusch

BE IT RESOLVED THAT By-Law No. 1086-2024 to regulate and license Travel Trailers and RV's within the R.M. of Grahamdale be now read a third time, signed and sealed by the Reeve and Chief Administrative Officer.

Name	Yes	No	Abstained	Absent
Jason Bittner		✓		
Dollard Gould	✓			
Craig Howse	✓			
Greg Jabusch	✓			
Charlotte Lindell	✓			
Glen Metner	✓			
Kevin Nickel	✓			

CARRIED

6.2 By-Law 1088-2024 - Municipal By-Law Enforcement Act

2024-448 **6.2.1 By-Law 1088-2024 - First Reading**
 Councillor Gould
 Councillor Jabusch

BE IT RESOLVED THAT a By-Law to provide for an administrative penalty scheme for parking and general by-law enforcement under the Municipal By-Law Enforcement Act be now read a first time and numbered as By-Law No. 1088-2024.

CARRIED

2024-449 **6.2.2 By-Law 1088-2024 - Second Reading**
 Councillor Jabusch
 Councillor Gould

BE IT RESOLVED THAT By-Law 1088-2024 to provide for an administrative penalty scheme for parking and general by-law enforcement under the Municipal By-Law Enforcement Act be now read a second time.

CARRIED

7 Unfinished Business

7.1 Lake MB Outlet Channel and Lake St. Martin Outlet Channel

7.1.1 RM and MTI Minister Meeting - November 12, 2024

TABLED

7.2 Boundary Line Drain Committee

TABLED

2024-450

7.3 Faulkner WDG- Request for Proposals

Councillor Metner
Councillor Jabusch

WHEREAS the R.M. of Grahamdale requested Proposals for Engineered Expansion Design of Faulkner Waste Disposal Ground. Deadline for Proposals: 12 Noon on Wednesday, October 23, 2024.

Scope of Work - Including but not limited to the following:

- Develop an engineered design drawing for the expansion of the Faulkner Waste Disposal Ground site;
- Prepare and submit the Notice of Alteration Form and the engineered design drawing to Manitoba Environment and Climate Change for their review and approval.
- Notify Crown Lands of the planned upgrades.
- Act as the liaison between Manitoba Environment and Climate Change and the Municipality during the design approval process to ensure all requirements are met and approvals are obtained.
- Conduct the necessary site visits to gather information for the design, as well as additional site visits during construction (in Spring 2025) to ensure the expansion is executed according to the approved design.
 - Site visits during construction will consist of two site checks to ensure work progresses according to plan
- Tender administration services are required, including drafting the tender document, a pre-tender meeting with interested bidders, and support with bid reviews and evaluations.
- Additional required meetings are outlined under the Proposal Requirements section.

AND WHEREAS the following Proposals were received:

1. JRCC Engineering Consultants
- 2.
- 3.

And it was found that the Proposal received from JRCC Engineering Consultants to be the most appropriate.

THEREFORE BE IT RESOLVED THAT Council accept JRCC Engineering Consultants proposal and authorize entering into an Agreement with them as Prime Contractor – completion date to be no later than March 12, 2025.

CARRIED

7.4 West Interlake Regional Investment Co-op

TABLED

7.5 Steep Rock Development

TABLED

7.6 Karpaty Drain Request for Proposals

No proposals were received. To be re-advertised.

7.7 Pinemuta Pump Station - fee

TABLED

7.8 2024 Tax Sale - November 7, 2024

RM Tax Sale is set for Thursday, November 7, 2024 at 10:00 a.m.

TABLED

8 New Business

8.1 AMM Convention

8.1.1 Minister Meeting Requests

Council will not be requesting any meetings with Ministers during the AMM Convention.

8.1.2 November 28, 2024 Council Meeting

The November 28, 2024 meeting will not be rescheduled.

8.2 MMAA Workshop - Finance & Administration

2024-453

Councillor Jabusch
Councillor Metner

BE IT RESOLVED THAT Council approve the attendance of Assistant CAO McCoubrey at the 2024 MMA Finance & Administration Boot Camp Level 2 in Winnipeg December 12 and 13, 2024 as a municipal expense.

CARRIED

8.3 MB Crime Stoppers - Donation Request

2024-454

Councillor Nickel
Councillor Gould

BE IT RESOLVED THAT Council approve Manitoba Crime Stoppers' request for a donation in the amount of \$300.00. VLT funded.

CARRIED

8.4 RM - Request to Install Signage

Council to refer this to the RM CDC.

8.5 R. Filion - 21 Kyler Beach Road

2024-455

Councillor Metner
Councillor Lindell

WHEREAS Municipal By-Law No. 1087-2024, titled "Municipal Roads, Undeveloped Road Allowances and Public Reserves," mandates that individuals or organizations seek authorization to carry out an action on municipally owned public spaces;

AND WHEREAS R. Filion has applied for a Permit under this By-Law:
Legal Description: Lot 14, Plan 49544 – 21 Kyler Beach Road.

PERMIT:

BE IT RESOLVED THAT Council approves R. Filion's application as follows:
To allow the installation of a temporary snow fence to prevent snow from blowing onto their driveway. Snow fence is to be approximately 10 feet from the municipal road.
Expiry date: 5 years – ends October, 2029.

CARRIED

8.6 2024 RM Christmas

8.6.1 RM Holiday Closure

2024-456

Councillor Lindell
Councillor Bittner

BE IT RESOLVED THAT Council authorize that the Municipal Office be closed the following days during Christmas week:

- 1. Friday, December 27, 2024.

CARRIED

2024-457 **8.6.2 RM Christmas Dinner**
Councillor Gould
Councillor Metner

BE IT RESOLVED THAT Council host a Christmas dinner for RM Council, Staff, Gypsumville and Moosehorn volunteer Firefighters to be held in December 2024. Date and Location to be determined.

CARRIED

2024-458 **8.7 Remembrance Day Ceremony**
Councillor Nickel
Councillor Jabusch

BE IT RESOLVED THAT Council approve the attendance of Reeve Craig Howse at the Remembrance Day Ceremony at the Royal Canadian Legion in Ashern on November 11, 2024 as a municipal expense

CARRIED

8.8 Municipal Council - Statement of Assets and Interests
Deadline for Council to submit their Statement is November 30th.

8.9 Manitoba GRO Fund Applications

2024-459 **8.9.1 Faulkner WDG Renewal**
Councillor Jabusch
Councillor Metner

WHEREAS Faulkner Waste Disposal Grounds, as constructed, is nearing capacity and the end of its service life.

AND WHEREAS a Project to expand the capacity of the Faulkner Waste Disposal Grounds is a priority for the Municipality.

AND WHEREAS The Manitoba Growth, Renewal and Opportunities for Municipalities (Manitoba GRO) fund is a one-time application-based program designed to help Manitoba municipalities address critical infrastructure needs.

BE IT RESOLVED THAT Council approves the R.M. of Grahamdale's application to the Manitoba GRO fund for the Faulkner Waste Disposal Grounds Expansion Project.

BE IT FURTHER RESOLVED THAT Council commits to match any funds approved under this grant application, up to the amount of \$125,000.

CARRIED

2024-460 **8.9.2 Steep Rock Sub 1 & 2 Drainage Project**
 Councillor Jabusch
 Councillor Gould
 WHEREAS Steep Rock Subdivisions 1 and 2 suffer from inadequate drainage and flood protection.

AND WHEREAS a Project to improve drainage and flood protection for this area is a priority for the Municipality.

AND WHEREAS The Manitoba Growth, Renewal and Opportunities for Municipalities (Manitoba GRO) fund is a one-time application-based program designed to help Manitoba municipalities address critical infrastructure needs.

BE IT RESOLVED THAT Council approves the R.M. of Grahamdale’s application to the Manitoba GRO fund for the Steep Rock Drainage and Flood Protection Project.

BE IT FURTHER RESOLVED THAT Council commits to match any funds approved under this grant application, up to the amount of \$175,000.

CARRIED

2024-461 **8.10 Nor Col Ez Dock - Floating Dock Quote**
 Councillor Jabusch
 Councillor Lindell

BE IT RESOLVED THAT Council accept the quote from Nor Col EZ Dock in the amount of \$24,759.34 plus applicable taxes and shipping fees, for the purchase of 60 solar lights to go around the Steep Rock Dock and three 8 foot by 10 foot floating dock sections to create a large floating dock with a slide.

CARRIED

8.11 Municipal Waste Disposal Sites - Access Approvals
 No changes at this time.

2024-462 **8.12 T. Bennet - Waste Rock Fill**
 Councillor Metner
 Councillor Lindell

BE IT RESOLVED THAT Council approve Mr. Bennet’s request to access the RM Quarry area to obtain waste rock fill to be used to fill in low spots on his lot in Subdivision 3. Applicable costs are as follows:

1. \$10.00 per tonne for the waste rock fill payable to the RM of Grahamdale;

CARRIED

8.13 T. Olson - Notice of Retirement
 Teresa’s retirement date is Friday, November 8, 2024.

2024-463 **8.14 Little Birch Lake Rd. - Gravel**
 Councillor Metner
 Councillor Nickel

BE IT RESOLVED THAT Council authorize Public Works Manager to arrange for 1 load of 2” gravel on Little Birch Lake Road to fill two potholes at the estimated cost of \$1,500.00.

CARRIED

- 2024-464 **8.15 MTI - Moosehorn Snow Clearing Site**
- BE IT RESOLVED THAT the RM of Grahamdale Council approve the request by Manitoba Transportation and Infrastructure to lease approximately 3 acres on the NW corner of the NW 32-27-7W to be used as the dump site for the snow being cleared from Main Street and Railway Avenue, Moosehorn, renewed annually.
- CARRIED**
- 8.16 2025 Gravel Contract**
- TABLED**
- 8.17 RM Public Works**
- TABLED**
- 2024-465 **8.18 Log Cabin Riders - Permission**
 Councillor Metner
 Councillor Lindell
- BE IT RESOLVED THAT Council authorize the Log Cabin Riders Snowmobile Club to make repairs to the undeveloped Municipal Road Allowance 39W and 164N for the purpose of improving the existing snowmobile trail using this road allowance. All work to be completed at the expense of the Log Cabin Riders.
- CARRIED**
- 8.19 Gypsumville Fire Department**
 Look into sample Service Agreements.
- 8.20 RM New Road Construction Policy**
- TABLED**
- 9 In Camera**
- 2024-451 **9.1 In Camera - Preliminary Matter**
 Councillor Lindell
 Councillor Jabusch
- BE IT RESOLVED THAT Council move into an In Camera session pursuant to Section 152(3) of The Municipal Act to discuss a matter under:
- 152(3)(b) (iii) a matter that is in its preliminary stages and respecting which discussion in public could prejudice a municipality's ability to carry out its activities or negotiations.
- BE IT FURTHER RESOLVED THAT any items discussed while in camera must be kept confidential until the matter is discussed at a meeting of Council in public
- CARRIED**
- 2024-452 **9.2 Out of Camera**
 Councillor Metner
 Councillor Jabusch
- BE IT RESOLVED THAT Council now move out of camera and resume the meeting.
- CARRIED**
- 10 Delegations and Public Hearings**
- 10.1 11:30 a.m. F. Welgemoed - via Zoom**
- Mr. Welgemoed met with Council to discuss their denial of his request for a road to his property.

10.2 1:00 p.m. S. Bomak Assessment Services - Board of Revision Training

Shirley Bomak provided Board of Revision Training to Council and Administration.

11 Adjournment

2024-466

Councillor Metner
Councillor Bittner

BE IT RESOLVED THAT Council shall now adjourn to meet again at the next regular meeting of Council on November 14, 2024.

Adjournment time: 4:41 p.m.

CARRIED

Chief Administrative Officer Shelly Schwitek

Reeve Craig Howse

**RM of Grahamdale
Payment Register**

Report Date
10/23/2024 11:42 AM

Batch: 2024-00091 to 2024-00091

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Bank Code: General - General

Payment #	Vendor	Date	Amount
Computer Cheque			
11131	6285636 Manitoba Ltd.	10/22/2024	92,205.48
11132	Big and Colourful	10/22/2024	1,595.09
11133	Cook Ward	10/22/2024	4,587.50
11134	Fenning Derek	10/22/2024	60.00
11135	Grand & Toy	10/22/2024	259.89
11136	Ashern Home Hardware	10/22/2024	234.03
11137	Kallstrom Kevin	10/22/2024	32,000.00
11138	Keith Cartage	10/22/2024	2,656.50
11139	MDA Transport	10/22/2024	1,260.00
11140	Shannon Justin	10/22/2024	64.63
11141	Silver Bay Auto	10/22/2024	837.30
11142	Steepprock Threads and Fibre	10/22/2024	892.50
11143	Western Financial	10/22/2024	1,213.88
Total for Computer Cheque:			<u>137,866.80</u>
Total for General:			<u><u>137,866.80</u></u>

Payments Printed: 13

Deposit Register

Pay group : 100 (OFFICE)

Pay period : 21 (28Sep2024 to 11Oct2024)

Cheque date : 11Oct2024

Voucher No.	Pay Date	Emp. No.	Employee Name	Dept. No.	Institute / Transit / Account	Amount
	11Oct2024	675	BECKER, Charles	650		
	11Oct2024	665	CLARK, Arnold	650		
	11Oct2024	676	FALK, Phyllis	650		
	11Oct2024	681	Godfrey, Peter	650		
	11Oct2024	309	Granberg, Danny	300		
	11Oct2024	204	MCCOUBREY, Devan	250		
	11Oct2024	310	Ogonoski, Gregory F.	300		
	11Oct2024	203	OLSON, TERESA L.	100		
	11Oct2024	363	OSTAFICHUK, Kim	725		
	11Oct2024	301	PRICE, JASON	300		
	11Oct2024	684	Rawluk, Henry	650		
	11Oct2024	201	SCHWITEK, SHELLY D.	200		
	11Oct2024	671	SEWELL, Doug	650		
	11Oct2024	207	SHANNON, Justin	260		
	11Oct2024	205	SPARROW, Barbara	260		

Pay Group Totals :

Number of Deposits: 15

Total Amount of Deposits: 14,441.83